

Borough of Munhall
Virtual - Regular Council Meeting Agenda Minutes
Wednesday, October 21, 2020 7:00 P.M.
Meeting ID: 884 6726 9544 Password: 024392

I. Call to Order – Based on Governor Wolfe’s Disaster Proclamation, this meeting will be conducted via Zoom Cloud Meeting. President Inglis called the meeting to order.

Roll Call: Councilman Falce; Councilman Fallon; Councilman Ondo; Councilman Petruzzi; Councilman Stein; Vice President Votedian; President Inglis – Everyone in attendance.

II. Public Comments on Items for Consideration – Questions were submitted prior to the meeting via email to info@munhallpa.us, regular mail or fax 412-464-0462. President Inglis will address or appoint someone else to address any questions submitted.

Mayors Comments – Mayor Brennan discussed problems on Coal Road and feels the Borough needs to send a public works truck to throw stones on the road to assist the resident. Manager Varhola advised it is a private drive and therefore the residents who live there are responsible for the issues there. There was a discussion about past and present private roads, and he is asking for Council to advise the Public Works Supervisor to go and evaluate the property.

Mayor Brennan stated that he feels all three boroughs and MAPS should get together to discuss the \$65,000 MAPS is asking for. There was an in-depth discussion about MAPS, the support for MAPS, a meeting with the other boroughs, Munhall's past support via funds, buildings and utilities and a possible referendum.

Mayor Brennan then discussed a resident who is having an issue with Legal Tax Service. He is asking for Council to look at the contract with Legal Tax Service (LTS). Manager Varhola and Mayor Brennan discussed the resident and her complaint. Mayor Brennan is asking that Council investigate the practices of LTS.

He then advised the Halloween parade has been cancelled but Trick or Treat has not been.

Mayor Brennan asked Council if they had taken the time to read over the Climate Action Plan. He voiced his concerns about the plan. Manager Varhola clarified and a discussion between Joe, Council and Mayor Brennan followed.

Mayor Brennan asked about several things from the Hatch progress report regarding the new building. He wanted to know who approves the changes and costs as the progress goes along. He also asked about the issues with sanitary piping. Engineer Colin Lampark advised he will be sending monthly progress reports. He said the

shear wall changes were signed off by the structural engineer and Hatch signed off as it was no cost to the Borough. He said TKA is working through the sanitary piping issues and Hatch does not have authority to approve cost change orders so when they come to a resolution, he will address Council with a what happened, why it happened and his recommendation for Council who will make the cost change decision. Mayor Brennan and Colin discussed the underground conditions.

He asked Manager Varhola about a blank resolution he found in his mailbox. Manager Varhola explained it was informational for him.

Mayor Brennan read from the Sunshine Act and voiced his concern about the public not being able to participate during virtual meetings. Councilman Falce advised he would check with the Carnegie Library about the possibility of having a meeting there. Councilman Fallon asked Councilman Falce to clarify if the music hall was under construction and Councilman Falce said he will check. Solicitor Evashavik advised his clarification about what is allowed comes through the Allegheny County Solicitors organization, through the Allegheny County Bar Association, who came up with the current plan regarding meetings. He advised the Borough is compliant on all the laws in the way the meetings are being conducted. Mayor Brennan advised the surrounding Boroughs are conducting meetings with the public. He suggested the meetings may be conducted in the fire station and he called President Inglis out for not wanting to have public meetings. There was a discussion about the ruling and the capacity guidelines. Councilman Falce advised the music hall in the Carnegie Library can be used. Manager Varhola stated the advertisement was already published and had to be held via Zoom. There was discussion about the November workshop and regular meetings. Dave Cannon advised the library is under construction and must have an inspection before it can be signed off on for occupancy.

Councilman Stein gave a finance report advising the revenue came in at \$730,268 dollars and the expenditures at \$651,456 for a cash flow to the positive. He talked about the \$150,000 CARES money the Borough received because of the pandemic. He also noted that there were no deficiencies to the 2019 Borough audit by Mark Turnley.

Manager Varhola clarified the payroll amounts used to receive the CARES funding.

He advised the Borough received \$125,000 for Gaming Funds to promote development and the Borough will use these funds on the new building and the plumbing issue that has arisen.

He advised the Borough also received \$4,600 for bullet proof vests and will receive another \$4,400 in 2021.

He and Secretary Becki Wirth are working on the 2021 Budget but are waiting for the October numbers.

Manager Varhola explained with Liquid Fuels funds are and what the funds what they can be used for. He advised this year, the Borough can not use the invoices for Traffic Signals, which has been used every year until this last year. He advised the Borough has received a finding that states that the Traffic Systems funds must be moved back to the Liquid Fuels account.

He discussed the condition of the current Public Works "Chipper" and is asking Council to approve a motion to purchase a new one. Mayor Brennan asked how much the chipper is.

Added - Motion to approve the purchase of the New Bandit Chipper in the amount of \$53,311.63 over 7 years with the interest rate of 4.05% and a payment of \$732.51 per month.

Motion: Councilman Stein; Second: Vice President Votedian; Vote: ROLL CALL

Councilman Falce - Yes
Councilman Fallon - Yes
Councilman Ondo - Yes
Councilman Petruzzi - Yes
Councilman Stein - Yes
Vice President Votedian - Yes
President Inglis - Yes

Questions from residents submitted prior to the meeting:

Maureen Fry – 124 West Virginia Ave – Councilman Stein or someone on behalf of the Munhall Borough Finance Committee, please explain, for residents, the use of these three accounts: Special Revenue – What is the account for? Manager Varhola advised he would be addressing the questions. He advised he is not sure what special revenue account she is asking about but thinks it may be the Liquid Fuels account he just explained. What bills are paid from the account? Mr. Varhola previously explained. How does money get into this account and what is this account's current balance? Manager Varhola stated if she is referring to the Liquid Fuels account the State of Pennsylvania puts the money in the account and the balance is \$38,227.19 plus the \$18,888.91 that will be transferred back to the account. Capital Fund account – What is this account for? Mr. Varhola stated it is for the new building. What bills are paid from this account? Bills for the new building. Council will approve all payments made from this account. How does money get into the account and what is the account's current balance? \$5,054,592.91. General Fund account – What is this account for? Manager Varhola advised it is to pay bills. What bills are paid from it? Answer - All of them. How does money get into this account and what is the account's current balance? Mr. Varhola advised all revenues for the Borough. He advised the balance is \$649,444.45. Mrs. Fry's next question is to President Inglis. Why are there no department reports given at each monthly Munhall Borough Council meeting so that the taxpayers know what is going on

in the borough? President Inglis advised they will start at during the November meeting. Mrs. Fry the asked Manager Varhola what has been accomplished at 1860 West Street from September to date? Manager Varhola deferred the question to Councilman Fallon and Borough Engineer Colin Lampark offered to give the update as Councilman Fallon was not feeling well. Colin advised he is going to prepare a monthly report for Council. He advised the construction company is on site. He advised the roof is 90% complete. The metal framing on the first floor is almost complete. They are installing roof drains and started working on underground utilities. Mayor Brennan asked the names of the electrician, the plumber and heating companies. Colin advised that Franjo Construction is our contractor, and they have 12-24 sub-contractors. Mayor Brennan asked if the heating units have been installed and Engineer Lampark advised not yet. Mrs. Fry asked Code Enforcement Officer Dave Cannon what is going on at Homestead Duquesne Rd across from Calvert St. Was there a permit issued for this work? Mr. Cannon said it is grading and they do have a permit for grading. He also advised the DEP is involved as there is a small stream in the back of the property. President Inglis asked Mr. Cannon to confirm that everything is being handled the right way and Mr. Cannon advised the County and the DEP are inspecting the project.

Manager Varhola advised a question came up asking if the new capital building fund have a checking account attached to it? He advised he is not clear on the question, but the balance is \$5,024,592.91. He discussed previous requests to transfer funds and the approvals by Council in previous meetings. He advised all of this is online in previous minutes and videos. The next question is what is \$28,000.00 for professional expenses in Motion 8. He answered that they are professional legal, engineering, consulting, and architectural expenses. What does \$48,862.10 Fire Relief pass through mean? Mr. Varhola explained the pass-through process.

III. Items for consideration:

1. Motion to appoint Councilman Ondo, Joe Varhola and Dave Cannon to the Multi Municipal Comprehensive Plan Committee.
Motion: Councilman Falce; Second: Vice President Votedian; Vote: Unanimous

2. Motion to pass Resolution 2020-5 formally requesting CDBG 47 Funds for Catch Basin Replacements.
Motion: Vice President Votedian; Second: Councilman Petruzzi; Vote: Unanimous

3. Motion to pass Resolution 2020-6 authorizing winter maintenance agreement on state roads in Munhall with PA Department of Transportation.
Motion: Councilman Falce; Second: Councilman Stein; Vote: Unanimous

4. Motion to adopt Climate Action Plan developed by Intern J. Tosan Adoki, University of Pittsburgh and ICLEI, Local Governments of Sustainability.
Motion: Councilman Stein; Second: Councilman Petruzzi; Vote: Unanimous

5. Motion to make budgeted payment to Munhall Borough Truck Fund in the amount of \$68,000.00.
Motion: Vice President Votedian; Second: Councilman Stein;
Question on the Motion: Mayor Brennan asking what truck it is and what trucks it is for? Vice President Votedian explained it is for fire trucks.
Vote: Unanimous

6. Motion to approve the transfer of \$429,195.28 from New Capital Building Fund to the General Fund. The breakdown is as follows:
 - a. Triton - \$35,735.28
 - b. TKA Architects - \$2400, \$17,500.00,
 - c. Sci Tek Consultants, Inc. - \$10,500.00
 - d. Franjo Construction - \$363,060.00**Motion: Councilman Stein; Second: Councilman Petruzzi;**
 Question on the Motion: Councilman Ondo asked if it makes a difference if the money is transferred from one account to the other. Manager Varhola explained the process set to spend the New Capital Building Fund monies.
Vote: Unanimous

7. Motion to approve the minutes for the September 16, 2020 meeting.
Motion: Councilman Fallon; Second: Vice President Votedian; Vote: Unanimous

8. Motion to pay bills for the period September 16th through October 20th, 2020 summarized as follows:

Administration	\$ 52,630.92
Police:	\$ 95,962.85
Fire:	\$ 97,573.79
Health & Sanitation:	\$ 55,429.27
Public Works:	\$ 223,540.32*
Recreation:	\$ 7141.08
Miscellaneous:	<u>\$ 441,605.33**</u>
TOTAL:	\$ 973,908.56

* Includes \$102,512.18 for vehicle purchase/expense

** Includes \$363,060.00 for Willis Center Construction, \$28,000.00 for Willis Center Professional Expenses and \$48,862.10 as Fire Relief pass through.

Motion: Vice President Votedian; Second: Councilman Fallon;
Vote: Unanimous

9. Motion to approve Payroll for the period of September 17th, October 1st and October 15th, 2020.

2020: September 17 th	\$ 126,369.25
2020: October 1 st	\$ 138,746.22
2020: October 15 th	<u>\$ 138,633.29</u>
TOTAL:	\$ 403,749.16

Motion: Councilman Fallon; Second: Councilman Petruzzi; Vote: Unanimous

IV. Adjournment:

Motion: Councilman Petruzzi; Second: Councilman Fallon; Vote: Unanimous



Harvey Inglis – Council President