

**Borough of Munhall
Regular Council Meeting Minutes
Wednesday
June 20, 2018 7:00 P.M.**

I. Call to Order – President Falce

II. Pledge of Allegiance - Bob Biscey

III. Preliminary Announcements

1. Councilman Tichon brought attention to the Valley Mirror article regarding the Borough being voted one of the top ten places to live in the country for under \$40,000 per year.
2. Councilman Ballas gave Council the highlights for the recent PSAB conference and advised that Councilman Tichon had received an award for over 40 years of Municipal Service.
3. Waterfront Land sale and use proposals – Secretary Becki Wirth opened the bids
(1) Nuvo's - bid was \$300,000 for a self-storage facility. No seed check included.
(2) John Halbleib's bid was \$112,000 to be used for an assisted living facility. A seed check of \$5600 was submitted with the bid.

Motion for Solicitor Evashavik to read over and advise Council and the Mayor, as a committee, of the legality of each bid. Then the committee will discuss their options.

Motion: Councilman Inglis; Second: Councilman Ballas; Vote: Unanimous

The bids were handed over to the Solicitor and he assured Council he would have his recommendation as soon as possible.

Roll Call: Councilman Ballas; Councilman Inglis; Councilman Petruzzi; Councilman Stein; Councilman Tichon; Councilman Votedian; President Falce

NOTICE TO ALL PUBLIC SPEAKERS ADDRESSING COUNCIL

- COMMENTS WILL BE LIMITED TO THREE MINUTES
- MUST AVOID REFERENCES TO PERSONALITIES AND PERSONNEL RELATED ISSUES.

IV. Speaker(s):

- Sandee Matthews – Neighbors Storm Water – Solicitor Evashavik advised Mrs. Matthews that he and the Borough Engineer, Colin Lampark, would be glad to meet with her regarding this matter and try to help her find a resolution.

V. ~~VI.~~ Reports from Borough Officials:

Mayor – Nothing to report at this time

Solicitor – Reviewed contracts – Voiced his concerns about recent First Student contract for buses to be used by the Summer Camp program students. Secretary Becki Wirth advised the contracts had been cancelled and she was in the process of finding a new service.

Manager – International Truck has arrived. Paving has started. Safe Routes to School has started. Liquid Fuels audit scheduled to begin on Monday. CDBG44 Grant for catch basin replacements. We asked for enough for 30 basins and they gave us \$40,000. Engineer, Colin Lampark, will be working to change the scope to meet this amount. Ending balance for the month is \$3,026,029.21.

Mayor Brennan asked who takes care of the “Ugliest bus stop” on 837. Joe Varhola advised both the state of PA and the railroad each claim the other is responsible for the clean-up from the Rankin bridge to the flyover. He will reach out to someone to get true clarification.

Engineer – CDBG44 Grant needs reshaped to meet the amount received from the grant. He believes it will be around 10 catch basins instead of the 30 applied for. He advised good change orders have come down for the Safe Routes to School project. This is a good thing but has added time to the contractor’s work. It will be close to the school year. The project is still fully funded.

Councilman Stein advised he is getting good feedback regarding the catch basins added on Woodhill. There was discussion about the project.

Public Works Supervisor – Report given.

Police Chief – Report given.

Fire Chief – Report given. Chief Pletsch advised the Fire Convention is underway. He also thanked Donna Dreshman for her work on the booklet. The fire truck parade will be at 4:30 on Main Street.

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Code Enforcement Officer – Report given.

Recently approved Bill 667 discussing the newly formed Allegheny County Redevelopment Authority giving them the same authority as land banking. They will assist with blighted properties. They will not need both the municipality and school approval for these properties.

He will be taking 80 people to the magistrate office for high weeds and grass. He wants to start the process of holding home owners accountable. The Borough will lien the property.

VII Public Comments on Agenda items:

Donna Dreshman –

Will any motions be added to the agenda? President Falce advised he didn't see that happening. Councilman Tichon advised Ms. Dreshman that any Councilman can call for an addition at any time in the meeting. She said she understood.

Motion 1 – What is the plan for the two properties? Solicitor Evashavik advised the Borough is doing its due diligence (120 days) to make sure there aren't problems with the building. He advised this project has been underway for over a year. There was a discussion regarding parking spaces and the new lot that will be developed.

Motion 2 – How many employees are eligible? 3 employees. How long will they have to decide? 9 days. What is their incentive to take the early retirement? Solicitor Evashavik advised of current guidelines of 60 yrs. old and 20 yrs. of service and for 9 days it will be changed to 60 yrs. old and 10 yrs. of service. Their health insurance will also be paid until they are 65. Ms. Dreshman asked what the savings to the Borough will be if this is approved. Borough Manager Varhola advised approximately \$30,000 which includes all three employees. The jobs will not be back filled right away.

Motion 3 – Was this position advertised? Manager Varhola advised of the Account Temps processed. She asked if the posting will happen now that we are hiring her full time. Solicitor Evashavik advised it is not necessary unless there is a reason in a collective bargaining agreement. Manager Varhola advised they are not required to live within the Borough.

Motion 4 – Where will the fountain be? Manager Varhola advised it will replace the current fountain on 11th Avenue.

Motion 5 – Is this a new job description? Manager Varhola advised this position was added to the Collective Bargaining Agreement at the beginning of the year but the actual job description was never voted on.

Mayor Brennan – Is the plan to move in to the Willis Center? What will happen to the current building? Will there be a cost comparison to both projects? Manager Varhola advised Hatch Chester can come in and do a study of the current structure. Engineer Lampark advised he will bring a qualified team to

study the building. Mr. Varhola advised they will bring a mechanical engineer, an electrical engineer and a construction estimator. This evaluation estimate will be \$3400. Councilman Stein confirmed with Chief Campbell that the Police area of this building is too small. Chief Campbell explained and confirmed. There was discussion amongst Council about whether there is a need for the evaluation if the plans are already set for us to move to the Willis Center. Councilman Stein advised the evaluation will need to be done in the future and this study is part of the 120 due diligence Solicitor Evashavik mentioned earlier.

Additional - Motion to approve Hatch Chester moving forward with their evaluation/study of the current building at the cost of \$3400.00. Councilman Votedian, Second: Councilman Tichon; Vote: Unanimous

VIII Items for consideration:

1. Motion to accept and execute the donation agreement with Turtle Creek Valley Mental Health/Mental Retardation for parcel numbers 131-L-190 and 131-G-085.
Motion: Councilman Ballas; Second: Councilman Petruzzi; Vote: Unanimous
2. Motion to approve Ordinance 1590 relative to the Non-Uniform employee retirement plan; providing a window for early retirement with incentive; providing benefits therefore; amending the plan only for those who elect to retire early pursuant to this ordinance; effective date.

Public Hearing – Solicitor Greg Evashavik lead the hearing to explain what the above Ordinance 1590 is and why it is being offered. Question on the motion from Donna Dreshman – Confirming healthcare offer is only for the retired employee. Manager Varhola confirmed. Hearing ended.

Motion: Councilman Inglis; Second: Councilman Petruzzi; Vote: Unanimous

3. Motion to hire Carrie Shoemaker as the Borough Finance Clerk at the salary amount of \$ 37,740.00 and health benefits, pending pre-employment drug screening and background check.
Motion: Councilman Tichon; Second: Councilman Votedian; Vote: Unanimous
4. Motion to approve purchase of Airmax Double Arch Fountain for no more than \$1000.00.
Motion: Councilman Votedian; Second: Councilman Stein; Vote: Unanimous

5. Motion to approve working foreman job description.
Motion: Councilman Inglis; Second: Councilman Ballas; Vote: Unanimous
6. **MOTION TABLED** - Motion to approve payment of \$6000.00 to Benefits Network.
Motion: _____; Second: _____; Vote: _____
7. Motion to approve handicapped sign for 118 W. Edna St. as approved by Officer Williams and Chief Campbell.
Motion: Councilman Ballas; Second: Councilman Tichon; Vote: Unanimous
8. Motion to approve handicapped sign for 19 E Longfellow Dr. as approved by Officer Williams and Chief Campbell.
Motion: Councilman Stein; Second: Councilman Tichon; Vote: Unanimous
9. Motion to approve handicapped sign for 3615 Venango Ave. as approved by Officer Williams and Chief Campbell.
Motion: Councilman Inglis; Second: Councilman Ballas; Vote: Unanimous
10. Motion to approve handicapped sign for 138 W. Larkspur St. as approved by Officer Williams and Chief Campbell.
Motion: Councilman Petruzzi; Second: Councilman Tichon; Vote: Unanimous
11. Motion to approve the May 16, 2018 minutes.
Motion: Councilman Stein; Second: Councilman Votedian; Vote: Unanimous
12. Motion to pay bills for the period May 16th thru June 19, 2018, summarized as follows:

Administration	\$	30,922.01
Police:	\$	58,044.89
Fire:	\$	12,329.51
Health & Sanitation:	\$	45,700.12
Public Works:	\$	81,006.64
Recreation:	\$	5,258.66
Miscellaneous:	\$	<u>39,441.31</u>
TOTAL:	\$	272,703.14

Motion: Councilman Inglis; Second: Councilman Ballas; Vote: Unanimous

13. Motion to approve Payroll for the period of May 3rd, 17th and 31st, 2018 as follows:

2018: May 3	\$ 143,297.60
2018: May 17	\$ 143,987.53
2018: May 31	<u>\$ 142,518.56</u>
TOTAL:	\$ 429,803.69

Motion: Councilman Stein; Second: Councilman Tichon; Vote: Unanimous

Other/Additional Matter(s):

T Mobile Antenna – Discussed in Executive Session

PSAB – President Falce congratulated Councilman Tichon for the award he received at the recent PSAB Conference for over 40 years of service to the Borough in addition to his service to the country, the students and dedication to the Borough.

Community Yard Sale – President Falce advised every one of the upcoming Community wide yard sale on July 28th from 9am to 2pm. There were discussions with Council and Secretary Becki Wirth on how to advertise and the creation of a Facebook page. Becki will check in to advertising cost with the Valley Mirror. Residents and Council discussed several different ways other local communities have listed their sales.

The videographer, Dave, advised he is getting good feedback regarding recorded meetings and asked about the location of the most recent videos. Becki Wirth advised of the location on the website.

IX. Adjournment:

Motion: Councilman Tichon; Second: Councilman Votedian; Vote: Unanimous


Rob Falce – President of Council