

Borough of Munhall
Regular Council Meeting Minutes
Wednesday, January 20, 2016 - 7:00PM

- I. **Meeting Called to Order by Council President Robert Falce**
- II. **Pledge of Allegiance led by Engineer Lindsey Jewart**
- III. **No Preliminary Announcements**
- IV. **Roll Call:** Councilman Brennan; Councilman Inglis; Councilman Stein; Councilman Tichon; Councilman Varhola; Councilman Votedian; President Falce. – All of Council Present
- V. **Public Comment on Agenda Items only**
 - **Jeff Reis**– Item 9 - Asking for consideration for Zoning Hearing and/or Planning Board. Discussed his qualifications.
 - **Ray Kondas** – Voiced his concerns about board appointments.
 - **Donna Dreshmen** – Item 2 – Concerns about balances told to residents and actual amount. Solicitor Evashavik explained the Borough received a partial payment in 2014 and the amount it is receiving now is the remainder. Item 3 - Asking if Fees have been established yet and by whom. Answer is no. Item 4 – What is the amount that will be paid? Borough manager Callen advised we are still shopping around. Item 5 – How many signatures are going to be needed on each check and the answer is two. Item 9 – Confirming positions open. Answer one opening and one alternate. Item 14 – Who is the other business representative? Answer is Councilman Brennan and Mr. Kovacik. Item 19 – Will the part-time office assistant have to live in the Borough? Council President Falce stated that will be determined at a later time. Hours and salary were also discussed.
 - **Matt Bovee** – Item 10 - Discussed concerns about appointments to the sewer authority. Councilman Brennan addressed concerns regarding possible conflict of interest as a board member and a plumber. Solicitor Evashavik confirmed the absence of a conflict.

 - **Chris Fassinger** - Munhall Borough Parks and Recreation Board - Discussed West Field fee structure rational and recommendation. Discussions about concerns about cost of lighting being included in the cost of fee schedule. Question from Councilman Stein regarding Steel Valley using the

field. Michael Terrick invited Council to meet with School Board to discuss usage. Borough Manager Callen advised there were meetings with the school district and there was no concession of field time usage given. He also advised the approval of Item 3 as it will be able to be adopted at the February 17 meeting. Conversation between Council members regarding usage by other teams and security of the field. Councilman Votedian commented on the location of the scoreboard. President Falce advised the board will be meeting the first Tuesday of each month.

VI. **Minutes for the December 16, 2015 Regular Council Meeting** -Motion Council
Inglis, Second – Councilman Brennan, Vote – 4 Carry 3 Abstain (New Councilmen – Varhola, Stein and Tichon)

Minutes for the January 4, 2016 Reorganization Meeting. Motion – Councilman Votedian , Second Councilman Tichon, Vote Unanimous

VII. Reports from Borough Officials:

- **Mayor** – Thanked PW for assistance with Holiday decorations. Advised of COG meeting time. Discussed Whitaker Borough Police update, his Homestead Cemetery concerns and Reverend Turners 50 year anniversary.
- **Solicitor** – Discussed St Therese Plaza 10 year agreement, the specialty liquor license request forwarded to LCB and Munhall Sign ordinance.
- **Manager** – Deadline for ALOM (Allegheny League of Municipality) conference, ACBA (Allegheny County Business Association) , Munhall hosting 36 municipalities for CONNECT meeting here on 1/21/2016. Finished with discussion regarding Backhoe quotes.
- **Engineer** – Report attached. Briefly discussed possible paving list and cost for each, her update on the Safe Routes to School project

- (including a site visit for the current sidewalks to make sure they are ADA compliant).
- **Public Works Supervisor** – Report attached
- **Police Chief** – Report attached
- **Fire Chief** – Report Attached - Report attached
- **Code Enforcement Officer** – Report attached, in addition to report, informed Council that St Mike's has been sold and will be used as office space.
- **Sewer Authority Manager** – Report Attached

VIII. Items for Consideration:

1. Motion to appoint Mark Turnley, CPA to audit the 2015 General Fund at a cost not to exceed \$6,000. Motion - Councilman Inglis Second - Councilman Stein Vote - Unanimous
2. Motion to establish a Capital Improvement Fund in an interest bearing account with First Commonwealth Bank depositing the \$458,261.61 TIFFF proceeds from the recent PA Supreme Court decision favoring Munhall Borough. Motion - Councilman Tichon Second - Councilman Votedian Vote - Unanimous
3. Motion to advertise an Ordinance establishing a 2016 West Field Use Fee Structure. Motion – Councilman Votedian Second - Councilman Varhola Vote - Unanimous
4. Motion for Munhall Borough to pay the annual cost for \$250,000 Fidelity Bonds for both the Borough Manager and Office Secretary. Motion - Councilman Votedian Second – Councilman Stein
Question – Councilman Brennan – Shouldn't this wait until Item 5 is voted on before a decision is made? Conversation follows.
Vote - Unanimous
5. Motion to appoint the Office Secretary as one of three signatories to all Munhall Borough financial transactions. Motion - Councilman Tichon, Question on the motion by Councilman Brennan – Concerned about office personnel being able to sign checks instead of another Councilman. President Falce discussed conveniences. Councilman Brennan advised he is not questioning the integrity of the secretary but feels the need for another Council member signing. President Falce called for a Roll Call Vote – Councilman Brennan – No, Councilman Inglis – Yes, Councilman Votedian - Yes, Councilman Tichon - Yes, Councilman Stein – Yes, Councilman Varhola – Yes, President Falce – Yes, Final Vote - (1)No (6) Yes
6. Motion to re-appoint Nick Havrilla to the Police Civil Service Commission to a six (6)-year term ending December 31, 2021. Motion – Councilman Inglis Second - Councilman Varhola Vote - Unanimous

7. Motion to re-appoint John Ondo to the Munhall Borough Planning Commission to a four (4)-year term ending December 31, 2019. Motion – Councilman Varhola Second – Councilman Votedian Vote - Unanimous
8. Motion to appoint William P. McCarthy to the Munhall Borough Planning Commission to a four (4)-year term ending December 31, 2019. Motion- Councilman Varhola Second – Councilman Brennan Vote – Unanimous
9. Motion to re-appoint Donna Dreshman & Thomas Burke to the Munhall Borough Zoning Hearing Board to another three (3)-year term ending December 31, 2018 and Jeff Ries as a new member. Motion – Councilman Votedian Second – Councilman Inglis additional Motion to add Jeff Ries to the Zoning Hearing Board for a term ending December 31, 2019 Motion- Councilman Tichon Second – Councilman Stein – Vote - Unanimous
10. Motion to either reappointment Anthony DeMartino, reappoint Andrew Fedoris, or to appoint Joseph Ballas to five (5)-year terms for the two open seats of the Munhall Sewer Authority, ending December 31, 2020. Motion – Councilman Tichon Second – Councilman Varhola - Roll Call Vote (Each to choose two names) – President Falce – DiMartino and Ballas, Councilman Brennan – Abstain, Councilman Inglis – DiMartino and Fedoris, Councilman Stein – DiMartino and Ballas, Councilman Tichon – DiMartino and Ballas, Councilman Varhola- DiMartino and Ballas, Councilman Votedian – DiMartino and Ballas - Final Vote – DiMartino (6), Ballas (5) and Fedoris (1). New members are DiMartino and Ballas
11. Motion to appoint the following to the Non Uniform Employees Pension Board: Robert Biscey & Devon Wittpenn, as Employee Reps, Rob Falce as Council President. Motion - Councilman Votedian Second - Councilman Varhola Vote - Unanimous

12. Motion to reappoint to the Police Pension Board Joe Cibula & Scott Synder as Employee reps, Nick Havrilla and Andy Votedian as Retiree reps, and, Rob Falce as President of Council. Motion - Councilman Varhola Second – Councilman Stein Vote - Unanimous
13. Motion to reappoint for a one (1)-year term to the Steel Rivers Council of Governments Raymond Bodnar as the Primary Delegate, Rich Votedian as the 1st Alternate and to appoint Jason Stein as the 2nd Alternate with such terms to end December 31, 2016. Motion - Councilman Tichon Second - Councilman Varhola Vote - Unanimous
14. Motion to appoint Councilman Rick Brennan as the Munhall Borough elected officials' rep for a term ending December 31, 2017 and to reappoint Steve Kovacik as a Munhall Borough business rep for a term ending December 31, 2017; and, appoint Dan Lloyd as the Munhall Borough business rep for terms ending December 31, 2016 to the Steel Valley Enterprise Zone Corporation. Councilman Tichon advises Mr Sitera submitted application that afternoon and would like him considered as a choice. Choices are Brennan, Sitera, Kovacik and Lloyd - Motion - Councilman Tichon Second - Councilman Votedian Comment by Mayor Bodner voicing his concern with Mr Kovaciks appointment. Roll Call Vote - President Falce – Brennan, Kovacik and Sitera. Councilman Votedian – Brennan, Kovacik, Sitera. Councilman Inglis – Brennan, Lloyd, Kovacik. Councilman Brennan – Brennan, Lloyd, Kovacik. Councilman Tichon – Brennan, Sitera, Kovacik. Councilman Stein – Brennan, Kovacik, Sitera. Councilman Varhola – Brennan, Kovacik, Sitera. Final Vote – Brennan (7), Lloyd (2), Kovacik (6) and Sitera (6)
15. Motion to appoint Rick Brennan and Jason Stein as Munhall Borough reps to the Pennsylvania State Association of Boroughs for a one (1)-year term ending December 31, 2016. Motion - Councilman Votedian Second - Councilman Varhola Vote - Unanimous
16. Motion to reappoint Rob Falce and Rich Votedian as Munhall Borough reps to the Allegheny County Boroughs Association to a one (1)-year term ending December 31, 2016. Motion - Councilman Varhola Second - Councilman Stein Vote - Unanimous

as Munhall Borough reps to the Tax Increment Financing Fund Committee to a one (1)- year term ending December 31, 2016. Motion - Councilman Tichon Second –Councilman Stein Vote - Unanimous

18. Motion to appoint Borough Manager, John Ondo, Councilman Rick Brennan & Councilman Joe Varhola to the Munhall Borough Vacant Property Review Board to a two (2)- year term ending December 31, 2017. Motion – Councilman Votedian Second - Councilman Tichon Vote Unanimous

19. Authorization to advertise for a part-time Administrative Assistant for the Munhall Administrative Office. Motion - Councilman Brennan Second – Councilman Varhola Vote - Unanimous

20. Motion to pay the bills for period December 17, 2015 through January 20, 2016 as in the Monthly Bill List, summarize as:

Administration:	\$ 47,757.49
Police:	\$ 77,268.43
Fire:	\$ 37,057.68
Health & Sanitation:	\$ 35,737.27
Public Works:	\$ 43,241.24
Recreation:	\$ 2,574.53
Miscellaneous:	\$ 472,553.73*
TOTAL:	\$739,602.07

(*)= \$109,226 & \$189,830: Pension Funds; \$124,047: Library Donation; \$37,436: Workers Comp monthly premium; \$10,698, real estate tax refunds.

Motion – Councilman Varhola
Second – Councilman Tichon
Vote - Unanimous

21. Motion to approve Payroll for the period of December 17, 2015 through January 14, 2016, as follows:

	Admin.	Police	Garbage	Public Works
December 31, 2015:	\$ 8,633.33	\$ 69,550.84	\$ 17,638.16	\$ 11,758.78
January 14, 2016:	\$ 17,851.33	\$ 66,762.35	\$ 18,618.63	\$ 12,412.42
TOTAL:	\$26,484.66	\$ 136,313.19	\$ 36,256.79	\$24,171.20

Motion – Councilman Votedian
Second - Councilman Tichon
Vote – Unanimous

22. Motion to reappoint Sue Ballas to the Planning Commission for a four (4) year term ending 12/31/2019. Motion – Councilman Tichon, Second – Councilman Brennan, Vote – Unanimous

Comment from Councilman Brennan how he is looking forward to the new Community Development and Blight Committee.

Call for Adjournment – Motion Councilman Tichon, Second Councilman Votedian
Vote – Unanimous


Council President Robert Falce

*Council Workshop Meeting Wednesday, February 10, 2016, 6:30pm;
Council Regular Meeting Wednesday, February 17, 2016, 7:00pm*